

MINUTES FROM THE  
GROUT MUSEUM, INC.  
BOARD OF DIRECTORS MEETING

March 20, 2024

**PRESENT:**

TRUSTEES: John Burns, Barbara Corson, Edward J. Gallagher, Mary Potter, Steve Schmitt, and Mary Ellen Warren

DIRECTORS: Henry Bevel, Matthew Gilbert, and Alice Rohret FGHH

ABSENT Belinda Creighton-Smith, Tammy Fleming, Tavis Hall, Carl Hartson, and Nia Wilder

STAFF: Teresa Bryant – Development & Special Event Manager - absent, Diane Popelka – Director of Finance & HR, and Alan Sweeney – Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:02 PM by President, Edward J. Gallagher.

**Conflict of Interest:** No board members or staff reported a conflict of interest for the month of March 2024.

**BOARD MINUTES:** Motion by Mary Ellen Warren seconded by Alice Rohret to approve the February 21, 2024, Board meeting minutes. Motion carried.

**BOARD FINANCIAL REPORTS:** Motion by Mary Potter seconded by John Burns to file for audit the February 29, 2024 board financial reports. Motion carried.

**ACCESSION REPORT:** Motion by Mary Ellen Warren seconded by Matthew Gilbert to approve the March 2024 accession items for Collections. Motion carried.

**DEACCESSION REPORT:** Motion by Mattew Gilbert seconded by Mary Ellen Warren to approve the March 2024 deaccession items for Collections. Motion carried.

**CONSENT AGENDA:** Motion by Mary Potter seconded by Alice Rohret to approve the March 2024 Consent Agenda. Motion carried.

Motion by Steve Schmitt seconded by Mary Ellen Warren to go into Executive meeting at 12:34 pm. Motion carried.

**ADJORN MEETING:** Motion by Henry Bevel seconded by Mary Ellen Warren to adjourn meeting at 12:56 pm. Motion carried.

Next Board Meeting will be Wednesday, April 17, 2024, at noon.

*Submitted by Diane Popelka, Director of Finance and HR*