

MINUTES FROM THE
GROUT MUSEUM, INC.
BOARD OF DIRECTORS MEETING

September 20, 2023

PRESENT:

TRUSTEES: David Allbaugh, John Burns, Barbara Corson, Edward J. Gallagher, Carl Hartson, Mary Potter, Steve Schmitt, and Mary Ellen Warren

DIRECTORS: Kathy Breckunitch, Carl Hartson, Denise Matthias, and Nia Wilder

ABSENT: Tammy Fleming, Tavis Hall, and Alice Rohret

STAFF: Billie Bailey – Executive Director, Holly Hudson – Manager of Memberships & Grants, Teresa Bryant – Development & Special Event Manager - absent, Diane Popelka – Director of Finance & HR and Alan Sweeney – Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:00 noon by President, Edward J. Gallagher.

Conflict of Interest: No board members or staff reported a conflict of interest for the month of September 2023.

BOARD MINUTES: Motion by Steve Schmitt seconded by Mary Potter to approve the August 23, 2023, Board meeting minutes. Motion carried.

BOARD FINANCIAL REPORTS: Motion by Steve Schmitt seconded by Kathy Breckunitch, to file for audit the August 31, 2023, board financial reports. Motion carried.

CONSENT AGENDA: Motion by David Allbaugh seconded by Mary Potter to approve the September 2023 Consent Agenda. Motion carried.

ACCESSION REPORT: Motion by David Allbaugh seconded by Nia Wilder to approve the September 2023 accession items for Collections. Motion carried.

DEACCESSION REPORT: Motion by Mary Potter seconded by Nia Wilder to approve the September 2023 deaccession items for Collections. Motion carried. Motion by David Allbaugh and seconded by Mary Potter to thank Kent for his work on clearing out backlog items. Motion carried.

ADJORN MEETING: Motion by Nia Wilder seconded by Mary Potter to adjourn meeting at 1:17 pm. Motion carried.

Next Board Meeting will be Wednesday, October 18, 2023, at noon.

Submitted by Diane Popelka, Director of Finance and HR