

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
Wednesday December 14, 2016

PRESENT:

TRUSTEES: David Allbaugh and John Burns

DIRECTORS: Aaron Buzza, Edward J. Gallagher, David Greene, Judy Griffith, Jack Locke, Pat Morrissey, Steve Schmitt, Mary Ellen Warren, and Julie Zell – Historical Homes

ABSENT: Kathy Breckunitch, Judy Burfeind, Barbara Corson, Carl Hartson, and Doris Miller

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, and Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney– Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12 noon by Chairman, Judy Griffith, in the Grout Walsh boardroom.

Annual Audit presentation by BerganKDV

The conflict of interest statement was read. No Board members or staff reported a conflict of interest for the month of December 2016.

BOARD MINUTES: Motion by Edward J Gallagher, second by Mary Ellen Warren that the Grout Board minutes be accepted for November 17, 2016. Motion carried.

CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Steve Schmitt, second by David Allbaugh. Motion carried. Approval is for the following staff consent agenda reports:

- Oral History Project Report for December
- Development report for December
- Facilities/Imaginarium report for December
- Marketing report for December

FINANCIAL REPORTS by Jack Locke:

The November Treasurer's report will be filed for audit by motion by Pat Morrissey, second by Mary Ellen Warren. Motion carried.

STRATEGIC PLAN REPORT by Jack Locke:

Motion by Jack Locke, second by David Allbaugh that the Strategic Planning Committee recommends that the Board accept and grant the use of the Strategic Plan. Votes by email in favor of accepting the Strategic Plan by Board members unable to attend this board meeting had voted electronically were: Kathy Breckunitch, Barbara Corson and Judy Burfeind. Motion carried.

Board Meeting adjourns at 1:03PM.

Next Board meeting will be Wednesday, January 18, 2017 at noon in the Grout Walsh Boardroom with lunch starting at 11:30AM. Submitted by Diane Popelka, Operations Manager